

**MINUTES OF THE COMMUNITY HALL & PREMISES MEETING OF ECKINGTON PARISH  
COUNCIL HELD VIRTUALLY ON TUESDAY 12 MARCH 2024**

**PRESENT COUNCILLORS:** Archer (Chairman), B Kenyon, Marsh and Renwick  
Others – E Smith (Parish Clerk), R Hill (Cemetery and Civic Centre Manager) Elaine Nicholson  
(Marsh Lane Management Committee)

0 Members of the public

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- 446/24 APOLOGIES FOR ABSENCE**  
Cllr Dye, Gomez-Reaney, Jackson, Landall and May-Allen
- 447/24 VARIATION OF ORDER OF BUSINESS**  
No variations
- 448/24 DECLARATIONS OF MEMBERS INTEREST**  
No declarations of member's interest.
- 449/24 PUBLIC SPEAKING**  
No members of the public were present
- 450/24 MINUTES OF THE COMMUNITY HALL AND PREMISES MEETING**  
**RESOLVED** to receive and approve as a true record Minutes 425/23 – 445/23 of the Community Hall and Premise meeting held 12 December 2023.
- 451/24 REPORT ON RENISHAW AND SPINKHILL COMMUNITY HALL**  
Deputy Clerk reported that Landmarks do not have capacity to hold lunch events every week. Deputy Clerk reported that there is a Childrens Dance session held on a Tuesday and they are being charged for this hire.  
**RESOLVED** to note the Renishaw and Spinkhill Community Hall report.
- 452/24 ACCOUNTS FOR RENISHAW AND SPINKHILL COMMUNITY HALL**  
**RESOLVED** to note the Renishaw and Spinkhill Community Hall latest accounts.
- 453/24 RENISHAW AND SPINKHILL – CCTV GRANT**  
Successful grant application for £2,000 towards CCTV within and outside the building at Renishaw and Spinkhill Community Hall.  
**RESOLVED** noted.

Elaine Nicholson joined the meeting.

- 454/24 MARSH LANE COMMITTEE REPORT**  
**RESOLVED** noted. Committee to arrange a Committee meeting to discuss costs, hall hire fees, kitchen sink, fire door, damp issues and leaking roof.
- 455/24 ACCOUNTS FOR MARSH LANE COMMUNITY HALL**  
Report received from the Management Committee and circulated to working party members.  
**RESOLVED** noted.
- 456/24 MARSH LANE COMMUNITY HALL ROOF**  
**RESOLVED** Management Committee to arrange roofer to inspect and provide a quotation for the roofing works required.

Elaine Nicholson left the meeting.

- 457/24 REPORT ON THE CIVIC CENTRE**  
Civic Centre manager circulated the report.  
**RESOLVED** noted.

- 458/24 ACCOUNTS FOR CIVIC CENTRE**  
 Responsible Financial Officer reported that the event ticket price is costed 100% to event tickets and a proportion of this should have been allocated to food if food was provided during the event.  
**RESOLVED** noted the latest accounts.
- 459/24 CIVIC CENTRE – EXTERNAL APPEARANCE OF CIVIC CENTRE**  
**RESOLVED** deferred to the next working party meeting.  
 Signage - Civic Centre Manager to obtain a quotation for new signage to match the current signage on the entrance and side of the building and submit this for funding to the Shop Front Scheme at NEDDC. Civic Centre manager to provide the most recent energy rating for the Civic Centre at the next meeting.
- 460/24 CIVIC CENTRE – GRANT FOR ACCESSIBLE TOILET**  
 Civic Centre manager obtained quotations for the relocation of the accessible toilet to the foyer area. The current accessible toilet will be utilised at the table store until the bar works have been discussed and completed.  
**RESOLVED** grant to be submitted to the FCC Community Action Fund England when the next round is open.
- 461/24 CIVIC CENTRE – STAFF TRAINING**  
 Civic Centre manager has created a staff handbook for staff employed at the Civic Centre this was circulated to the working group. A list of what training has been and is due to be undertaken by staff at the Civic Centre was also circulated.  
**RESOLVED** to noted.
- 462/24 FUTURE PROJECTS**  
**RESOLVED** no further projects to discuss.
- 463/24 ACTION LOG**  
**RESOLVED** to note the Community Hall and Premises Action Log.

The Meeting closed at 7.10pm

Signed .....  
 Chairman                      Date