

Eckington Civic Centre
Market Steet
Eckington
Sheffield
S21 4JG
www.eckington-pc.gov.uk
clerk@eckington-pc.gov.uk



Tel: (01246) 432770
Mob: 07715668815



@Eckington Parish Council



@Eckington_PC

1 May 2024

To Members of Eckington Parish Council

Dear Member,

I hereby give you notice that the Annual Council meeting will be held in the Bluebell Suite at Eckington Civic Centre.

Tuesday 7 May 2024 at 6.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted as set out in the following agenda.

Yours sincerely

A handwritten signature in black ink, appearing to read 'E. Smith'.

Clerk/RFO

AGENDA

NON CONFIDENTIAL

1. To elect a Chair and receive declaration of acceptance of office
2. To elect a Vice-Chair and receive declaration of acceptance of office
3. To receive apologies for absence.
4. To elect members of the following Working Parties:
 - a) Open Spaces
 - b) Community Hall and Premises
 - c) Staff
 - d) Finance
 - e) Communications
 - f) Community Support
5. To approve terms of reference for:
 - a) Open Spaces
 - b) Community Hall and Premises
 - c) Staff
 - d) Finance
 - e) Communications
 - f) Community Support
6. To approve appointments to outside bodies
 - (a) Camms Trustee
 - (b) Ridgeway Educational Charity
 - (c) Mental Health Ambassador
 - (d) Armed Forces Ambassador
 - (e) Climate Change Champion
 - (f) Snow Wardens
 - (g) Flood Wardens
7. To review and approve Councillor signatories on Council bank accounts
8. To review and approve Councillor monthly internal auditors
9. To review and approve Councils/Staff subscriptions to other bodies
10. To review and approve the 2023/24 calendar of meeting dates
11. To review and approve Standing Orders
12. To review and approve Financial Regulations
13. To review and approve the following policies:
 - a) Accessibility Statement

- b) Action Plan 2024/25
- c) Asset Management Strategy
- d) Business Continuity Plan
- e) Clerks delegated powers
- f) Reserves
- g) Risk Assessment
- h) Savings and Investment
- i) Policy schedule dates – next review

Matters to be considered in addition to the Annual Council Meeting Agenda as a decision is required before the next Full Council Meeting

14. Variation of order of business.

15. To receive Declaration of Members Interest.

- a) To enable Members to declare the existence and nature of any Disclosable Pecuniary Interest they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- b) To receive and approve request for dispensations from Members on matters of which they have a Disclosable Pecuniary Interest.

16. Public speaking

- a) A maximum of three minutes or at the Chairman's discretion will be made for members of the public to address the meeting in relation to the business to be transacted.
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

17. To determine which items if any from part 1 of the agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-

“In view of the confidential nature of item ... to consider a resolution to exclude the Press and Public from the meeting in accordance with the Public Bodies (Admissions to Meetings Act) 1960. S1. In order to discuss the item”.

18. To receive and approve Minutes 24/2546 – 24/2578 of the Council Meeting held on 2 April 2024. Chair to sign and date the Council Minutes

19. To receive and approve Minutes of the Communications Working Party meeting held on 26 March 2024

20. To receive and approve Minutes of the Open Spaces Working Party meeting held on 16 April 2024

21. To receive and approve Minutes of the Finance Working Party meeting held on 30 April 2024

22. To consider requests and approve recommendations from Minutes of Working Party Meeting.

23. To consider items for a decision and information:

- (a) To note DALC newsletter for April 2024 circulated on 5 April 2024
- (b) To note grant agreement for Stead Street park - £200,000 UK Shared Prosperity Fund
- (c) To note response from NEDDC regarding s106 at Lansbury play area
- (d) To note Civic Centre report
- (e) To note Renishaw and Spinkhill Community Hall report
- (f) To note the Parish Events report
- (g) To note Cemetery report
- (h) To note crime report April 2024
- (i) To note Monthly Health and Safety report – May 2024
- (j) Stead Street Project
 - (1) To approve architect fees
 - (2) To approve project management fees
 - (3) To note current expenditure on the project
 - (4) To note estimated cost of project
 - (5) To note expression of interests requested on Contracts Finder and Find me a Tender deadline 8 May 2024

24. Finance

If Councillors require any additional information in relation to any of the finance items set out on the agenda, please contact the Finance Officer before the meeting.

- a) To note March 2024 bank reconciliation figures.
- b) To note March 2024 net position
- c) To approve cheque/Bacs payments and receipts since the last meeting.
- d) To note the name of the Councillors who carried out the internal audits for March 2024.
- e) To note the March 2024 Civic Centre
- f) To note the March 2024 Cemetery Management Accounts.
- g) To note the March 2024 Renishaw and Spinkhill Community Hall Management accounts.
- h) To note the annual internal audit report
- i) To approve the AGAR Annual Governance Statement
- j) To approve the AGAR Accounting Statements

25. Grants

- a) Rotary Club of Eckington – Community Hall Hire
- b) Eckington Boys and Belles - £1,000

26. Planning

- a) To note the list of planning applications previously circulated.
- b) To note the list of planning decisions.
- c) To consider planning applications circulated at the meeting.