

Community Halls and Premises Working Party Terms of Reference

1	POWER TO DECIDE	Yes Decisions to be by majority vote of those Members present
2	POWER TO ACT	Yes (but only on issues relating to the Community Halls where the costs have been previously approved by Full Council)
3	POWER TO SPEND	No
4	MEMBERS	Chair and Vice Chair of the Council plus 7 Councillors
5	QUORUM	3
6	CHAIRMAN	Elected at the first meeting of the Working Party following the Annual Meeting of the Parish Council
7	VICE CHAIRMAN	Elected at the first meeting of the Working Party following the Annual Meeting of the Parish Council
8	MEETINGS	The Working Party will hold at least four meetings a year
9	UNDERTAKINGS	<p>To hold annual meetings with the representatives of the community halls at a suitable venue. To arrange annual visits to all community halls To consider co-option of representatives from the Management Committees of Marsh Lane and Renishaw and Spinkhill community halls</p> <p>Civic Centre</p> <p>a) to keep under review the existing Civic Centre building and facilities b) to consider ways in which existing provision can be improved having due regard to the needs of existing and future users c) to review the Civic Centre fees annually d) to carry out the initial hearing on any formal complaint concerning the Civic Centre e) to recommend to full Council any action required outside of the Working Parties delegated powers including any virements</p> <p>Renishaw and Spinkhill Community Hall</p> <p>a) consider ways in which existing provision can be improved having due regard to the needs of existing and future users c) to review the management of the Hall as and when appropriate and to recommend to full Council any action required to sustain the operation of the Hall</p> <p>Marsh Lane Community Hall</p> <p>a) to receive quarterly reports from the Management Committee on the operation of the Hall b) in consultation with the Management Committee consider ways in which existing provision can be improved having due regard to the needs of existing and future users c) to review the management of the Hall as and when appropriate and to recommend to full Council any action required to sustain the operation of the Hall</p> <p>Golden Ball Changing Facilities</p> <p>a) to keep under review the changing room and facilities. b) to review the income and expenditure annually. c) to recommend to full council any action required.</p>

		<p>Cemetery Lodge a) to keep under review the Cemetery Lodge and facilities. b) to recommend to full council any action required.</p> <p>Chapel of Ease a) to keep under review the Chape of Ease. b) to recommend to full council any action required.</p>
10	ASSET MANAGEMENT	<p>To keep under review the following assets as part of the Council's Asset Management Strategy Eckington Civic Centre Marsh Lane Community Hall Renishaw and Spinkhill Community Hall Renishaw Sports Pavilion</p>
11	REPORTING	<p>a) to produce a report, in the form of Working Party minutes, to full Council at least 4 times a year b) to report on all aspects of the workings of the working party c) to inform the Council's budgeting process on likely expenditure requirements for the forthcoming year d) to inform the Council's Asset Management Strategy</p>
12	ACCOUNTS	<p>The Accounts of the working party will form part of the Council's Accounts and will be audited as part of the Council's Accounts</p>